



ISC Meeting Minutes

Meeting with ISC Committee

Date | time 5/8/2023 12:00 p.m. Location: Yucaipa Regional Park

Agenda Items

1. Welcome and Introductions

- San Bernardino Municipal Water Department: Devin Arciniega
- West Valley Water District: Mary Jo Hartley
- Yucaipa Valley Water District: Jennifer Ares, Mia Preciado, Madeline Blua, Wade Allsup
- East Valley Water District: Cecilia Contreras, Janett Robledo
- City of Redlands: Myra Sanchez, Jasmine Clark
- San Bernardino Valley: Matt Flo

2. Approval of 3/24/23 Committee Minutes

- Mary Jo moved to approve, Devin seconded

3. Park Update

- Electrical/Lighting during event: should be by the event, park will supply back-up batteries for device charging. Students are reminded that we have priority for charging. Matthew will also bring batteries for charging.
- Team camping/use of power tools: The gatehouse area still has power for tools etc.
- Onyx: proposed a battery challenge, potential sponsor for next year.

4. 501C3 Maintenance

- Updated registration/roles in by-laws: we are late on registration—should have been done in November, we are currently re-registering to align with the fiscal year. Mary Jo listed as president and Devin as a voting member.

5. Schools Update

- Nine participating teams (Palm Springs is out): they didn't finish the boat but are expected to be back next year.
- Boat float/ battery configuration: have not received all boat floats, need to send to inspectors for review. There are no unique battery configurations.
- Updates needed for teachers/advisors: Redlands might not come back if power is out, team engagement has been an issue since COVID. Devin recommends that we all individually check in with our teams. How can we improve for next year? Have the Boat Builds in October and have lawn games at the event.

6. Event inspectors and attendance

- Parking Permit for the event: Devin will email them later.
- Contacts/ Attendance update: double-check and add all people who need access to the event.
- Judges and awards (Pass: Ron Duncan Kevin Walton / SB Valley: waiting on confirmation): Shavonne will update her Board.
- Tech Inspectors: Madeline (maybe), Wade, John, Jonathan, George
- Number of volunteers and start/end times were discussed

7. Event Sponsorships

- PSA's are judged by IERCD
- Sponsorship Acknowledgement: create certificates with frames for the sponsors

8. Task List

- The task list was discussed and updated.
- Updated brochure and inspection schedule
- PR activities will be done by Jasmine and others
- School folders/wristbands: need about 150 wristbands for the catering, Habit to pre-make meals, no customization.
- Supplies transportation: SBMWD will take supplies to storage after the event.

9. Budget

- ISC Bank Account: shortly after the event, Mary Jo and Madeline will go to the bank. \$16,000 in Chase, the minimum is \$2,000 to not be charged.

10. Next Committee Meeting

- In-person during the event weekend.

11. Additional Items

- Roles for 2024: YVWD to co-chair with Mary-Jo

12. Adjourned at 1:54pm

